



21<sup>st</sup> June 2024

The Headteacher/Director,

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**RE: INVITATION TO SECONDARY SCHOOLS' NATIONAL BALL GAMES II 2024 CHAMPIONSHIP (FEASSA GAMES QUALIFIERS)**

The above subject refers,

The Ministry of Education and Sports (MoES) in conjunction with the Association of Secondary Schools Head teachers' in Uganda (ASSHU) and Uganda Secondary Schools Sports Association (USSSA) has the pleasure to invite your school to participate in **Secondary Schools National Ball Games II Championship 2024**. The tournament is scheduled to take place at **Teso College Aloet, Soroti** from **9<sup>th</sup> – 18<sup>st</sup> July, 2024, Soroti District** in the following Sports Disciplines:

**A. Sports Disciplines**

No	Discipline	Category
1	Volleyball	Boys & Girls
2	Netball	Girls
3	Handball	Boys & Girls
4	Athletics & Cross Country	Boys & Girls
5	Rugby 7s	Boys & Girls
6	Basketball 3X3	Boys & Girls

The organizers therefore have the pleasure to invite your school to participate in the Sports Discipline of: - \_\_\_\_\_ This Championship is open to Schools that qualified & to only bona-fide Students as per the **2024 General Rules & Regulation**.

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## B. Team Composition

You are required to fill in teams for the various sports disciplines in which your school qualified at regional level as per the team composition detailed below:

No	Sport	Athletes	Officials	Capacity Building			Total
				Officiating	Coaching	Media	
1	Netball	14	2	1	1	1	19
2	Volleyball	14	2	1	1	1	19
3	Handball	14	2	1	1	1	19
4	Rugby 7's	12	2	1	1	1	17
5	Athletics	Max 30	Max 3	1	1	1	Max 36
6	Basketball 3x3	6	2	1	1	1	11

## C. Timelines

The school should observe the timeline below for effective preparation and participation in forthcoming Games:

No	Activity	Deadlines	
		Opens	Closes
1.	Replacements - Zone	July 01, 2024	July 04, 2024
2.	Replacements - National		July 04, 2024
4.	Launch and National draws		July 05, 2024
5.	National Championships	July 09, 2024	July 17, 2024

**Note:** the team not fully registered upon of full registration fees will be replaced on dated indicated in the matrix above without further notification.

## D. Financial requirements.

Payment will be made according to number of participants and teams filled in the Tournament. The team composition matrix above provided the number of participants per team base on which the matrix below is derived.

No	Sport	Registration fees	Participants Total no.	Accreditation/ Certificate	No. of Days	Welfare and Accommodation	Grand Total
1	Netball	300,000	19	190,000	9	1,282,500	1,772,500
2	Volleyball	300,000	19	190,000	9	1,282,500	1,772,500
3	Handball	300,000	19	190,000	9	1,282,500	1,772,500
4	Rugby 7s	300,000	17	170,000	9	1,147,500	1,617,500
5	Athletics	300,000	Max 36	Max 360,000	9	Max 2,430,000	Max 3,090,000
6	Basketball 3x3	300,000	11	110,000	9	742,500	1,152,500

**Note:**

1. Welfare is calculated as: **No. of Participants x No. of Days x 7,500** to arrive at the totals reflected above.





2. Accreditation and certificate is **UGX. 10,000** per participant.
3. Feeding and accommodation is UGX.15,000 per person per day for nine days.
4. The above figures for welfare is only 50% of the total cost of feeding since Government took care of 50%;
5. The School contributions take care of partial feeding, accommodation and participation requirements;
6. Government beside, the 50% welfare contribution will also support the ceremonies related expenses, and capacity building programs for Media, Referees and Coaches during the championship.

### E. Confirmation of Participation

The school's participation will be confirmed through payment of the full amount required of the team for a particular sports discipline being registered for through the bank details provided below as **No Cash Payment** will be **ALLOW**.

Bank Name: **Stanbic Bank (Kyambogo Branch)**  
 Payee: **Uganda Secondary Schools Sports Association (USSSA)**  
 Account No: **9030024316415**  
 References E.g.: **Name of School & Sports Discipline**

Take note of the **payment deadline** which is **4<sup>th</sup> July 2024** and only fully paid up teams will be **accredited online**. USSSA Secretariat will provide the procedure of registration to schools that have qualified for the nationals and after the deadline the system will be closed.

### F. Accommodation And General Welfare

Accommodation has been allocated to male and female participants as shown below:

No	Category	Accommodation
1	Boys	Teso College Aloet - <b>West Wing</b>
2	Girls	Teso College Aloet - <b>East Wing</b>

Take note of the followings:

1. Only female officials will be allowed to be accommodated in the Girls' Village and only male officials in the Boys' Village.
2. If a team is carrying officials of a different gender from the team's gender arrangements have to be made to accommodate them in the alternative host school;



3. Each team shall carry personal effects including Jerry-Cans, Basins, Buckets, and Plates, Cups and mattresses and Beddings;
4. Each school shall be responsible for all the transportation of its team(s);
5. For cases where Girls Team(s) are presented, there should be a female representative, to take care of the girls and this should be a teacher by profession and likewise for boys,
6. All Teachers/Team Officials must be registered with the Ministry of Education and Sports.
7. Any school which shall carry excess number of players/officials shall be penalized. (*Additional officials/players will not be entertained in camp*), and;
8. No sleeping in cars/buses parked in game village(s) and in any other ungazetted accommodation places.

### **G. Feeding**

1. As per the norm of the tournament, all participants registered will be centrally fed by the organizers;
2. No individual cooking is allowed by schools;
3. Food ration will not cover excess participants and officials on the team;
4. Participants will be feed for the entire 9 days period **paid upfront**.
5. The organizers will provide:- Breakfast, Lunch and Supper
6. The organizers will pay attention to the required diet.
7. Time for meals will be communicated to the team managers during technical meeting, drinking water will be available.

### **H. Arrival and Departure**

1. All teams are expected to arrive on **9<sup>th</sup> July 2024** starting from **2:00pm - 6:00pm** at **respective places of residents**.
2. All teams will be registered on arrival and receive their Accreditation Cards.
3. All teams will depart from **Teso College Aloit** to their respective schools and districts on **18<sup>th</sup> July 2024** between **8:00am to 1:00pm**.

### **I. Obligations of the Schools**

Each school shall ensure:



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**Mission:** "To provide for, support, guide, coordinate, regulate and promote delivery of quality Education and Sports to all persons in Uganda for national intergration, individual and national development."



1. All participants are present throughout the whole duration of the championship from the day of arrival to departure;
2. Each athlete undertakes to compete against all other participating athletes;
3. Each team undertakes to compete against all other participating teams.
4. All members of participating team(s) are present for the entire sports program. Which include the Technical Committee meetings, opening ceremony, prize giving and closing ceremony. As absence of teams or its members can lead to disciplinary measures;
5. All players carry **individual Medical Clearance Forms** from a reorganized health facility approving their health fitness for the championship;
6. All precautions are taken to observe safety and security during transit and the entire period of the tournament.
7. Environmental and personal hygiene considerations must also be observed.
8. Teams play all matches they are scheduled to play including classification matches, and;
9. Dress decently at all times but with special attention to ceremonies where we receive Guests. **USE of Sandals and Shorts** during ceremonies is particularly discouraged.

### **J. Capacity Development Programs**

The Government has made deliberate effort to build capacity of the various sports cadres. You are required to include on your team the three (3) Participants to undergo training during the championship in coaching, refereeing and media practice.

### **K. Technical Committee Meeting**

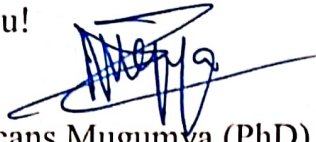
The technical committee meeting is scheduled for **Wednesday 10<sup>th</sup> July 2024** starting at **9:00am prompt**. All team officials are expected to attend.

All teams are required to ensure that strict adherence to Ministry of Education and Sports Guidelines for safe organization and participation in Educational Institutions of Sports Activities.



Wishing you a Safe Journey and Success in the Championship 2024

May God Bless You!



Rev. Can. Dr. Duncans Mugumya (PhD)

**For: PERMANENT SECRETARY**

**Copy to:** First Lady and Minister of Education and Sports,  
Hon. Minister of state for Education and Sports (Higher Education)  
Hon. Minister of State for Education and Sports (Sports)  
Hon. Minister of State for Education and Sports (Primary Education)  
Director, Basic and Secondary Education  
All Resident District Commissioners  
All Mayors, City/ Municipal Councils  
All Chairpersons, District Local Governments  
General Secretary, National Council of Sports  
Chairperson, Association of Secondary School Head teachers of Uganda (ASSHU)  
Chairperson, Uganda Secondary Schools Sports Association (USSSA)  
All District/ Municipal Education Officers  
All District/ Municipal Inspectors of Schools

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